



राष्ट्रीय शैक्षिक योजना एवं प्रशासन संस्थान

(मानित विश्वविद्यालय)

17-बी, श्री अरविन्द मार्ग, नई दिल्ली- 110016

National Institute of Educational Planning and Administration

(Deemed-to-be-University)

17-B, Sri Aurobindo Marg, New Delhi-110016

No.:

Date:

SANCTION ORDER

1. Sanction is hereby conveyed towards payment of Rs..... (.....
.....in words) to M/s.....
(.....Address/ details)
for the purpose of procurement of goods/ services etc. availed (.....)
in the F.Y. 2022-23 as approved by the Competent Authority.

2. The approval/ sanction exists at Page/N of the File No.
maintained bySection. A copy of the same is enclosed.

3. The sanction has been accorded in exercise of the powers vested on the Competent
Authority, as delegated by the Board of Governors and as per provisions contained on the
Memorandum of Association, NIEPA.

4. The expenditure will be debited from the Head of the Account
(OH-36/OH-35/OH-31) / Sub-head (in case of project,
write the name of the Project/ head & sub-head)

5. The details of the beneficiary are as mentioned below:

Name:-	
Bank A/c No.:-	
Branch/ Code:-	
IFSC Code:-	
Mobile No.:-	
Email ID:-	

Administrative Officer / PI/ Sectional Head

To

The Finance Officer, NIEPA

Copy to:-

1. M/s____

2. File Copy